**Alton Patient Participation Group**

**Minutes of the Meeting held on Tuesday 9th May 2023**

**at 10.00 am**

**Present:** **Dorothy Clohesy (Chair), Heather Hall (Practice Manager), Angie Hurst, Yvonne Somerville and Elaine Plant (Secretary)**

**1. Apologies**: Carol Edwards and David Edwards

**2. Minutes of the last meeting:**

The minutes were a true record of the last meeting on the 11th April 2023.

**3. Matters Arising:**

 **Dementia Awareness Day** - went well.

 **Coffee Morning** - doing ok.

 **Terms & Conditions** – amendment discussed re attendance.

 **Telephone System** – still in progress. Problems with current system discussed.

 New system hopefully in place in June. Will have call-back system which will hold place in queue.

 Update of patient telephone numbers discussed.

**4.** **Reports:**

 **GP Contract** – **HH** updated.

 Guidance still not received.

 Targets being met where possible.

 Action plan in place and will be forwarded to ICB when guidance received.

 Routine Blood tests still bookable with Practice Nurse.

 Follow up appointments requested by Doctor – booked by Doctor.

 Pharmacists being able to prescribe antibiotics discussed. Okay if Pharmacist has medical record.

 NHS recommended Opticians discussed. Self referral for eye problems – McCrackens in Uttoxeter or Scarisbrick in Blythe Bridge.

 Covid Spring Boosters for over 75’s and vulnerable bookable at surgery.

 Weighing Scales are being checked – set up to particular room height etc. so can vary if moved. New ones acquired.

 **Carers Week – YS** advised this was 5th- 11th June and requested a visit for 13th but Heath & Wellbeing Coach (Kerri) booked in for 13th June.

 Open day could be arranged once we have all information regarding GP Contract, new telephone system in place.

**5. Date of next meeting: Tuesday 13th June at 10.00am**

 **Future Meetings: 11th July, 12th September, 10th October, 14th November and 12th December all commencing at 10.00am.**