

Alton Patient Participation Group
Minutes of the Meeting held on Tuesday 6th November 2018 at 9.30am

Present: Dorothy Clohesy (Chair), Carol Edwards (Vice Chair), Jenny Manley (Practice Manager) Sylvia Hollins, Freda Martin, Tony Moul, Peter Walker and Elaine Plant (Secretary).

1. **Apologies:** Kathy Leese and Yvonne Somerville

2. **Minutes of the last meeting:**

The Minutes of the last meeting were approved as a true record.

3. **Matters Arising:**

Donna Hames, speaker at last meeting very good.

Extended Hours:

- JM reported that not many patients had taken up appointments in extended hours, excepting one or two who worked near to some of the clinics offering this facility.

4. **Reports:**

JM: Patient Participation Group Policy and Confidentiality Policy

- **JM** distributed copies of the PPG Policy and PPG Confidentiality Policy to all members for signing. DC discussed briefly but suggested that as members had not had time to read through these important documents in depth that we discuss and sign at next meeting. This was agreed.
- **JM** informed that the surgery is having two new part time members of staff:
 1. ***Physician's Associate, Mr Paul Madden** whose time will be split with the hospital. He will start on 26th November and will work all day Monday, Wednesday morning and all day Friday
**Physician's Associates are usually medically trained people who have or are doing a University Conversion Course. They are not fully qualified doctors but highly trained medics who are able to deal with long term conditions and medication reviews amongst other things. It is felt that he will be a big help to our Practice Nurse.*
 2. **A Clinical Pharmacist** every other Wednesday. Who will also be able to do medication reviews, mentor the Dispensary Assistants, sort out drug rebates, medication audits and oversee the general efficiency of the Pharmacy.

CE: CCG Meeting (STP)

CE asked for any new questions and/or concerns that we wanted her to raise at the next meeting she attends. A brief discussion took place where members voiced the following:

- Concerns were raised over the loss of District Nurses from not only Alton but the Staffordshire Moorlands area.
- Discharge arrangements from patients leaving hospital.
- Loss of Midwifery services.

The meeting was brought to a close as our Speakers had arrived

5. **Speakers: Laura Campbell and Nicky Evans from Keele University.**

DC welcomed our Speakers who gave an interesting and informative presentation on the investigations that are currently being carried out on Back Pain and Osteoarthritis by the Research Institute for Primary Care and Health Sciences at Keele University together with the Research User Group, Patient and Public Involvement and Engagement (PPIE). Information packs were given out to members and information leaflets left for the surgery.

6. **Date of next meeting: Tuesday 11th December 2018**
Meetings for 2019: 8th January, 5th February, 5th March and 2nd April.